

PRE-BID CONFERENCE MEETING MINUTES



Date: June 9, 2026

Project: **Anderson County
AgriLife Training Facility**
603 N. Sycamore St.
Palestine, Texas 75801

Bidder: **To All Bidders**

Owner: **Anderson County**
703 N. Mallard St., Suite 100
Palestine, Texas 75801

Architect: **Jacob Scoggins**
Architecture Underground Inc.
Arlington, Texas 76001

Meeting Date: May 20, 2026, a pre-bid conference was held at

Meeting Time: 10:00 am – 11:00 am

Meeting Location: Virtual - Microsoft Teams

Discussion Points:

1. Jacob Scoggins of Architecture Underground provided a general review of the bid documents posted on the County website and instructed all bidders to carefully and thoroughly review all requirements.
2. Jacob reviewed the project scope by walking through the construction documents sheet-by-sheet.
3. Jacob addressed questions raised by several bidders and advised that all questions would be formally documented and responded to in an official Bidding RFI Response.
4. Jacob confirmed that the County will cover the costs of the required special inspections, the parent building permit, and the City's impact fees. The general contractor is responsible for scheduling and calling for all special inspections. The cost for excessive inspections or inspections requested when the work is not ready will be the responsibility of the general contractor.

Attendees:

Anderson County

Megan Lambright mlambright@co.anderson.tx.us
Kathy Starkey kstarkey@co.anderson.tx.us
Michael Cook mcook@co.anderson.tx.us
Denise Walding dwalding@co.anderson.tx.us
Libal, Audrey audrey.libal@tamu.edu

Design Team

Jacob Scoggins jacob@arc-und.com
Jeff Hamilton jeffh@able-eng.net

Bidders

Kylee Nugent Kylee@tegrity-contractors.com
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Beth Hukill Beth@rileyharris.com
Joey Garrett Joey@rileyharris.com
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Josh Williams Josh@tegrity-contractors.com

Thank you,
S. Jacob Scoggins, AIA
Jacob@arc--und.com